

WVSPS Constitution

Preamble

Recognizing that service to the public and the land surveying profession is a fundamental obligation of the Professional Surveyor, the West Virginia Society of Professional Surveyors, Inc. hereby dedicates itself to promotion and protection of the profession of land surveying as a social and economic influence vital to the welfare of the community and the State of West Virginia.

Article I

Name

Section 1. The name of this organization shall be the West Virginia Society of Professional Surveyors, Inc., hereinafter called the Society.

Section 2. The Society is incorporated as a nonprofit organization under the laws of the State of West Virginia.

Section 3. The Society subscribes to and supports the Code of Ethics promulgated under the authority of Chapter 30, Article 13-A of the West Virginia Code as expanded by the Society and appended hereto.

Article II

Objectives

Section 1. Objective of this Society shall be to:

- a. Advance and promote the public welfare.
- b. Advance the professional, social and economic interests of the surveying profession.
- c. Strive throughout the profession to make licensing more meaningful in terms of acknowledgment of individual achievement in surveying as reflected by education and practice, and encourage all qualified surveyors to seek legal status through licensing.
- d. Unite all qualified surveyors of the state in one organization.

- e. Stimulate and develop professional concepts among all surveyors.
- f. Encourage self education and self improvement, motivating practicing surveyors to upgrade and expand their competence by continuing study.
- g. Develop the civic consciousness of members of the surveying profession and serve the public good by support of, and cooperation with, the governor and other public officials.
- h. Represent the surveying profession in legislative matters.
- i. Promote high standards of surveying education.
- j. Cultivate public appreciation for the work of the surveyor through improved public relations and provide a forum for effective exchange and advancement of knowledge of matters of concern to the profession.
- k. Assist well qualified and properly motivated young people in obtaining reliable information concerning the profession of professional surveying.
- l. Establish and preserve high standards of ethical conduct and practice.

Article III Chapters

Section 1. The membership of the Society may be organized into chapters. The Board of Directors may issue charters, define their geographical boundaries, and dissolve or declare them inactive.

Each chapter formed shall have a minimum of five (5) voting members. All qualified members of each chapter shall be members of the Society and are encouraged to be members of the National Society of Professional Surveyors. (NSPS)

Section 2. The Board of Directors shall have the authority to make rules and regulations for, and decisions affecting, the chartering, combining or dissolving of chapters.

Section 3. Each chapter shall adopt such bylaws as it may deem proper, providing that nothing contained therein shall conflict with the Constitution and Bylaws of the Society.

Section 4. Chapters shall engage only in such activities as are consistent with professional ideals and ethics. Such activities shall be restricted to the area for which the chapter is chartered, except as the Board may authorize.

Section 5. In all matters of local concern not covered by this Constitution and Bylaws, chapters shall contain full autonomy, but may call upon the Society for advice, counsel and assistance.

Section 6. Each active chapter shall be represented on the board and on the committees of the Society as provided in the Constitution and Bylaws.

Section 7. No chapter shall contract any debt or obligation on behalf of the Society unless expressly authorized by the Board.

Section 8. The fiscal and administrative years of the chapter shall be concurrent with those of the society.

Section 9. Student members in colleges and universities may be organized into student chapters, as provided for in the Bylaws.

Article IV Membership

Section 1. The membership shall consist of Licensed Members, Associate Members, Student Members, Individual Affiliate Members, Institutional Affiliate, Sustaining Members, Retired Members, Charter Members and Correspondence Members, who shall abide by the Constitution and Bylaws and the Code of Ethics.

Section 2. Licensed Member. Any person who is licensed to practice land surveying in the State of West Virginia is eligible to become a Licensed Member of the Society.

Section 3. Associate Member. Any person with an associative interest in the profession of surveying and mapping, such as party chief, chain man, rod man, photogrammetrist, professionally qualified in mathematical, physical or applied sciences or engineering sciences, the criteria for which shall be determined and approved by the Board of Directors, may become an Associate Member of the Society.

Section 4. Student Member. Any person pursuing a course of study on a full-time basis leading to a career in the profession of surveying and/or mapping may become a Student Member.

Section 5. Individual Affiliate Member. Members of other allied professions or occupations, such as lawyers, real estate brokers and engineers who might not otherwise qualify for membership in the Society may become Individual Affiliate Members.

Section 6. Institutional Affiliate. Professional or technical organizations with interests kindred to the Society, such as law firms, and real estate firms other than professional surveying firms and engineering firms may affiliate with the Society.

Section 7. Sustaining Members. Any commercial or professional institution or individual interested or engaged in surveying and mapping, the manufacture of instruments or equipment for this work, or reproduction or compilation of maps may become a Sustaining Member, and will give the firm or institution membership rates for one individual.

Section 8. Correspondence Member. Any person living out of the state of West Virginia may become a Correspondence Member. This member will only receive the "West Virginia Surveyor" newsletter and will have no voting privileges.

Section 9. Retired Member. Any Licensed Member in good standing who has attained the age of 65 and who, in the judgment of the Board of Directors, has retired from the active practice of Professional Surveying and has continually and actively participated in the Society may become a Retired Member.

Section 10. Charter Member. A member of any class who joined WVSPS prior to May 4, 1969, or had applications pending on file and/or as of May 3, 1969, is a Charter Member.

Section 11. These members are eligible to vote, and pay membership rates at Society activities: Licensed Member, Associate Member, Student Member, Retired Member, Charter Member and any Sustaining individual holding a professional surveying license.

Only Licensed Members may hold the office of President, president-elect, Vice President, Director-at-Large, and Chapter Representatives.

Article V Dues and Fees

Section 1. Application fees shall be:

Licensed Member \$10.00

Student Member none

All other \$5.00

Section 2. The dues for membership in the Society shall be as follows:

Licensed Member \$120.00

Associate Member \$35.00

Student Member \$15.00

Individual Affiliate Member \$25.00

Institutional Affiliate \$30.00

Sustaining Member \$160.00

Correspondence Member \$20.00

Retired Member \$20.00

Section 3. Fees and dues shall be payable to the West Virginia Society of Professional Surveyors or WVSPS and be sent or taken to the Society office on or before January 31. Dues shall cover the period from January 1 to December 31.

Section 4. Special assessments shall require approval by a 2/3 vote of the voting members.

All members will be given the opportunity to vote. The 2/3 favorable vote must be taken from the votes cast.

Section 5. Contributions and donations may be accepted by the Society.

Article VI Administration

Section 1. The society shall be administered by a Board of Directors, hereinafter referred to as the Board. The Board shall determine all questions of policy and shall administer the affairs of the Society under this Constitution and the provisions of the law under which it is incorporated.

Section 2. The Board shall consist of the officers, six (6) Directors-At-Large and one (1) representative from each Chapter granted a charter by the Society.

Section 3. Nine Members shall constitute a quorum. An affirmative vote of a majority of the Board Members present at any regular or duly called meeting shall be required to pass any motion not inconsistent with the Constitution and Bylaws of the Society. The President shall vote only when necessary to break a tie.

Section 4. The Board shall have authority to decide upon any question by means of a letter ballot directed to all members of the Board. Procedures for determining a vote by letter ballot shall be specified in the Bylaws, and a majority of the votes cast within the stipulated time shall decide the question submitted to ballot.

Section 5. The Board shall direct the investment and care of funds for the Society and shall adopt an annual budget and make appropriations for other specific purposes.

Section 6. No members of the Board shall receive a salary or compensation from the Society, except for expenses incurred in behalf of the Society as approved by the Board.

Section 7. The Board shall consider all questions brought before it involving the rights and standing of members, and all questions of ethics.

Section 8. There shall be an Executive Committee of the Board consisting of the President, president-elect, vice-president, and Immediate Past President. Within the provisions of the Constitution and Bylaws, the Executive Committee shall act for the Board between Board meetings, provided that such action is not inconsistent with Board policy. All acts of the Executive Committee shall be reported to the Board.

Article VII Officers

Section 1. The officers of the Society shall consist of the President, president-elect and Immediate Past President.

Section 2. The president-elect and Vice President shall each be elected for a term of one year. The president-elect shall automatically assume the Presidency for the year following his election. The Directors-At-Large shall be elected for a term of two (2) years.

Section 3. The Board may appoint an Executive Director, Secretary and/or treasurer and may define the duties and fix compensation of the positions.

Section 4. Eligibility to nomination, election or retention of a position as an elected officer of the Society shall be contingent upon residence or employment in the State of West Virginia.

Section 5. The duties of the officers shall be defined in the Bylaws.

Section 6. Persons handling money may be bonded at the expense of the Society, for such amount as may be determined by the Board.

Section 7. The officers and directors shall take office, and the president-elect elected the previous year shall become President, at the end of the Annual Convention.

Section 8. In the event the President becomes unable to serve, he shall be succeeded by the president-elect. A vacancy occurring in any other position shall be filled by the Board, with the exception of representatives of chapters. Such vacancies shall be filled for the unexpired term of the person being replaced.

Article VIII Nominations and Election of Officers

Section 1. Nominations for elected officers shall be made by the Nominating Committee. Nominations, in writing or otherwise, may also be made by any member of the Society eligible to vote. Nominations are to be made at the time specified in Bylaw 13.

Section 2. The Nominating Committee shall have as its chairman the Vice President, who shall select two other members of the Society to serve on the committee.

Section 3. After canvassing each chapter for suggested nominees, the Nominating Committee shall offer one or more nominations for each office.

Section 4. The Nominating Committee shall report the name of the nominees to the Board at the forth quarter Board meeting, additional nominations by the Board or by petition may also be considered at this time. These additional nominations may include members of the Nomination Committee. The ballot will be prepared and given to the Executive Director or Secretary, who will transmit the same to the members 30 days before the annual membership .

Section 5. Election of officers shall be made annually by a plurality vote on individual letter ballots sent to all voting members of the Society in good standing.

Article IX Meetings

Section 1. The Society shall hold an Annual Meeting at such time and place as may be selected by the Board, which meeting shall be open to all members, their guests and exhibitors.

Section 2. Special meetings of the Society shall be called by the President on a two-thirds vote of the Board or upon petition by thirty (30) members of the Society, or ten (10) percent of the membership, whichever is the smaller amount.

Article X Headquarters

Section 1. The location of the Headquarters of this Society shall be determined by the Board.

Article XI Committees

Section 1. Such committees as may be appropriate shall be established as provided by the Bylaws.

Section 2. The duties of the committees shall be defined by the Board.

Article XII Amendments

Section 1. Amendments to this Constitution may be proposed by: (a) a majority vote of the entire Board, (b) by a petition signed by not less than fifteen (15) percent of the members of the Society who are eligible to vote, or (c) by a majority vote of the Board members present, provided that the text of the proposed amendment shall have been mailed to the members of the Board not less than (30) days prior to the day when the amendment shall be considered. Amendments submitted by petition shall be reviewed by the Board before being submitted to the Executive Director or Secretary for ballot. The findings of this review may be transmitted to the members at the discretion of the Board.

Section 2. Proposed amendments to the Constitution, together with a letter ballot, shall be mailed to each member eligible to vote. Ballots shall be returned not later than (20) days after their mailing.

Section 3. An amendment shall become effective only upon the affirmative vote of two-thirds (2/3) of the votes cast by the eligible members, provided that at least twenty-five (25) percent of the eligible members have voted.

Article XIII Bylaws

Section 1. The Board shall prepare and adopt a series of Bylaws which shall govern all procedures under this Constitution, including those of the Board and of the Committees. The Bylaws may be amended by an affirmative vote of a majority of the Board present at a meeting, provided that the text of the proposed amendment shall be mailed to the Board at least forty-five (45) days before the meeting at which the vote on the amendment will be taken.

Article XIV Effective Date

Section 1. This Constitution shall become effective upon its adoption in the manner prescribed for voting on amendments and thereupon the previous Constitution, and prior amendments thereto are repealed.

WVSPS Bylaws

Bylaw 1 Membership

Section 1. Membership applications may be received at either the state or chapter level and reviewed for eligibility by the Membership Committee. If deemed to be eligible by the Chapter Membership Committee, the applicant shall be added to the rolls and the Society notified. If deemed to be eligible by the State Membership Committee, the applicant will be added to the state membership rolls and the chapter notified.

Section 2. Membership in the Society imposes the obligation to uphold the honor and dignity of the surveying profession. It is therefore required of members to be familiar with ethical and legal standards, to observe them, to aid in preventing violations by others and to be familiar with the Society policies and procedures relating to the handling of alleged violations.

Bylaw 2 Chapters

Section 1. A chapter may organize within the provisions of the Constitution and Bylaws of the Society and may, upon application receive a charter from the Society and then be known as a chapter of the Society.

Section 2. A charter may be issued upon approval of an application by the Board and shall be signed by the President and the Executive Director or Secretary of the Society.

Section 3. In advance of the Society's Annual Meeting, each chapter shall elect officers and directors as required. The secretary of each chapter shall send a

report of such election results to the Society office at least thirty (30) days prior to the date fixed for the Annual Meeting.

Section 4. The Board may authorize and issue charters for student chapters at colleges in the state. Rules and regulations for the organization and operation of student chapter shall be determined by the Board and shall be designated according to the policies of the Society.

Each student chapter shall have a faculty advisor who shall be a member of the Society.

BYLAW 3 Affiliated Groups

Local and state chapter auxiliaries may be established with the approval of the chapter and state membership. The purpose of an auxiliary shall be to assist in promoting the best interests of Professional Surveyors and the Society. The auxiliary shall be responsible to the chapter or state Society, respectively, for its policies including ratification of auxiliary bylaws.

Bylaw 4 Fiscal

Section 1. The fiscal year of the Society shall be from January 1 through December 31.

Section 2. The administrative year of the Society is stipulated in the Constitution, Article VII, Section 7.

Bylaw 5 Dues

Section 1. Dues become payable and due January 31 of each year to be a member in good standing.

Section 2. The dues for membership in the Society are stipulated in the Constitution, Article V, Section 2. Dues include a year's subscription to the official publication of the State Society.

Section 3. New members admitted during any fiscal year shall pay dues equivalent to the annual fee.

Section 4. Statements for annual society dues shall be mailed to each member thirty (30) days prior to the beginning of the fiscal year.

Section 5. If the dues of any member remain unpaid two (2) months after due date, said member shall be listed as "delinquent" and shall be removed from the mailing list to receive all publications issued by the Society. If the dues of any member remain unpaid three (3) months after due date, said member shall be dropped from the rolls of the Society as a member. The request of such person for readmission must be accompanied by dues for the current year.

Section 6. A member can become eligible for a special disability membership with waiver or reduction of dues after meeting the requirements as set forth by the State Society.

Section 7. After five (5) years of continuous membership an application for waiver of one-half (1/2) dues and after ten (10) years an application for waiver of full dues, because of disability of a total and permanent nature, may be made a member, in writing. Such application, if approved by the chapter shall be submitted to the Society for final approval.

Bylaw 6 Control of Funds

Section 1. All funds of the Society shall be deposited in the name of the Society. The president or the treasurer, under the direction of the Board of the Society shall approve the disbursement of the funds of the Society.

Section 2. At the beginning of the fiscal year, the Board shall consider and adopt an operating budget for that year including funds for overlapping administrative years. At each meeting, the Board shall review receipts and disbursements, as reported by the treasurer, and shall make comparisons with the budgeted sums. New appropriations, or revisions of appropriations, when authorized by the Board, shall be accompanied by corresponding budget revisions to show the source of the funds appropriated.

Section 3. There shall be established a general fund, a reserve fund, a legislative fund, convention fund, education fund, and a petty cash account.

Section 4. The general fund shall be administered by the treasurer, who shall deposit all funds and authorize all checks.

Section 5. The reserve fund shall consist of a contingency account and an investment account. The contingency account shall be administered by a committee composed of the President, Treasurer, and a member selected by the Board.

Section 6. The petty cash account is to provide ready funds for the office of the executive secretary or secretary at the Society's headquarters. The president shall appoint the administrator of this fund, who shall be empowered to draw checks therefrom.

Section 7. All moneys received from the publication of the West Virginia Surveyor shall be deposited in the general fund, and a separate record shall be kept by the Treasurer of all financial transactions in connection with the publication of the West Virginia Surveyor.

Section 8. To secure the faithful discharge of his duties, the treasurer shall give such bond as the Board may require. Such other officers, members and employees charged with the responsibility of handling the funds of the Society may at the discretion of the Board also be bonded. Premiums for all bonds required by the Board shall be paid out of the Society's treasury.

Section 9. No individual regardless of interest or office shall obligate the Society without prior approval of the Board. The current budget of the Society shall be the guideline in all respects and be adhered to unless revised or altered by the Board.

Bylaw 7 Board of Directors

Section 1. The Board of Directors shall have the direction and general supervision of all matters pertaining to the Society. It shall adopt and monitor a budget and cause the accounts of the treasurer to be audited not less than once a year.

Section 2. The Board shall make information of all proceedings or transactions of the Society available to any member upon request.

Section 3. The board shall have the authority to appoint an editor and publish an official periodical for the Society.

Section 4. The Board should recommend no more than five names for each vacancy on the Board of Examiners of Professional Surveyors. Each recommended person for the appropriate vacancy shall have been actively engaged in the practice of professional surveying for at least ten (10) years, and shall be a holder of an active or retired license. The Board shall also make recommendations for a lay person in the appropriate vacancy.

Section 5. The Board shall be empowered to invest and reinvest such funds as may be available for the creation of a reserve fund. A three-fourths (3/4) vote of the Board shall be required to authorize expenditures from this fund which are other than for investment or reinvestment.

Section 6. Each director shall attend the meetings of his chapter for the purpose of inquiring into the condition of the surveying profession and to improve the communication between the chapter membership and the Society.

Section 7. The Board shall hold a regular meeting at the time of the Annual Meeting and at least once each quarter thereafter. It shall hold special meetings at the call of the president or on the petition of twenty-five (25) percent of the directors.

Section 8. A notice of each meeting of the Board shall be mailed to each member of the Board at least ten (10) days prior to the scheduled date thereof. An agenda shall accompany the notice of the meeting and no other matters shall be considered at such meetings without the consent of the majority of the members of the Board in attendance.

Section 9. A quorum of the Board shall be nine (9) Board Members entitled to cast votes.

Bylaw 8 Letter Ballots of the Board

Section 1. The president may at any time direct the secretary to submit any question to the members of the Board by means of a letter ballot.

Section 2. Upon direction of the majority of the members of the Board present at any meeting, where less than all members of the Board are present, the secretary shall submit any question to the members of the Board by means of a letter ballot.

Section 3. A majority of all votes received within fifteen (15) days of the mailing of the ballots shall decide the question, provided votes are received from at least two-thirds (2/3) of the total membership of the Board.

Section 4. The recording secretary shall record as a part of the minutes of the appropriate meeting the data concerning each letter ballot, including the dates of the mailing and the return of the ballots, and the names and votes of all members voting. The secretary shall notify all members of the Board of the results within three (3) weeks of the date of the original action.

Bylaw 9 Executive Committee

Section 1. As provided in the Constitution, the Executive Committee shall conduct the business of the Society between Board meetings.

Section 2. Special meetings of the Executive Committee will be held at the call of the President.

Bylaw 10 Election

Section 1. There shall be a nominating committee, with duties as specified in Article VIII and Bylaw 13.

Section 2. Whenever there is more than one nomination made for any office to be filled, an official ballot, together with a special ballot envelope which shall provide space for the signature of the member voting to be affixed thereon, shall be mailed to each voting member in good standing at least two weeks before the annual meeting. The official ballot shall contain a listing of all offices to be filled and the nominations therefore, and voting shall be limited thereto.

Section 3. A valid ballot shall be one which is returned to the secretary in an envelope bearing a postmark at least one week before the annual meeting, which date shall be specified on the ballot and which envelope shall have the signature of the member.

Section 4. All valid unopened ballots shall be promptly delivered by the executive director or secretary to the Nominating Committee or its designee which shall canvass the ballots and report the number of votes cast for each nominee to the executive director or secretary before the annual meeting. The executive director or secretary shall announce the newly elected officers to the membership at the annual meeting. A list of officers shall be published in the Society publication.

Section 5. The nominee for each office receiving the greatest number of votes cast for such office shall be declared elected to such office.

Section 6. The election of chapter officers and the selection of the chapter representatives on the Board shall be completed before the annual meeting. They shall assume their duties when elected.

Bylaw 11 Officers

Section 1. President: The President shall preside at all meetings and perform other duties normal to the office, as approved by the Board, including the appointment of committees, call or direct the calling of meetings and represent the Society. The President is ex-officio member of all committees and chairman of the Board of Directors.

Section 2. President-elect: The President-elect shall serve as a member of the convention committee, and perform other duties assigned by the President. He shall automatically succeed to the presidency, and shall also serve in the absence of the President.

Section 3. Vice-president: The Vice-president shall serve as a member of the convention committee, and perform any other duties assigned by the President.

Section 4. Secretary-Treasurer: The Secretary-Treasurer shall perform duties normal to the office, including paying bills, maintaining membership, meeting and financial records; collection of fees and dues; receiving and processing applications for membership, receiving ballots for election of officers and other purposes; issue notice of dues and meetings, distributing newsletters and preparing minutes, and financial reports for the board of directors meetings.

Section 5. Board of Directors: The Board of Directors shall consist of the President, president-elect, vice-president, Immediate Past President, six (6)

directors and one representative from each chapter granted a charter by the Board. A quorum shall consist of nine (9) Board Members.

Section 6. Executive Director: The Board of Directors may appoint an Executive Director, whose term shall be at the discretion of the Board. The Executive Director shall assume the duties of the Secretary-Treasurer as described in Section 4. The Board may also appoint a recording secretary whose duties shall include taking notes at meetings of the Society and Board, and such other duties which may be assigned. The salary of the Executive Director, and recording secretary shall be set by the Board. When these two positions are filled, the regular position of Secretary-Treasurer in Section 4 shall be left vacant.

Section 7. Editor: The Board of Directors shall appoint an Editor to publish any, and all Society publications. The Editor's term of office shall be at the discretion of the Board. The salary of the Editor shall be set by the Board.

Section 8. Board of Examiners Liaison: The Board of Directors shall appoint a liaison to the West Virginia Board of Examiners of Professional Surveyors.

Section 9. NSPS Governor: The Board of Examiners shall diligently seek, and appoint a liaison to the National Society of Professional Surveyors.

Bylaw 12 Committees

Section 1. The standing committees of the Society shall include:

Standing Committees

Budget and Audit

Education

Legislative Review and Standards of Practice

Nominating

Legislative

Convention

High Accuracy Reference Network (HARN)
and Geographical Information Systems (GIS)

Section 2. In addition to committee membership as specified by By-law Twelve the President shall appoint members to the standing committees, and each committee shall select it's own chairperson.

Section 3. Each standing committee shall inform the Board of its activities at least once each year, or as otherwise requested by the President.

Section 4. The President shall appoint such other special committees (Ad-Hoc) as may be desirable for the conduct of the business of the Society.

Section 5. No committee shall commit the Society without prior authorization from the Board.

Section 6. Duties of committees to be promulgated by the Board of Directors.

BUDGET AND AUDIT COMMITTEE

Budget, and Audit committee shall prepare a budget, and insure that an audit is completed by the third quarter Board of Directors meeting.

EDUCATION COMMITTEE

Education committee shall develop, and oversee seminars to enable members, and other licensees to meet continuing education requirements . The committee should advise, and assist state educational institutions in the development, and advancement of surveying education programs.

STANDARDS OF PRACTICE AND LEGISLATION STUDY COMMITTEE

Proposals for new legislation or revisions of existing laws and standards may be submitted by Society members to the Standards and Legislation Study

Committee, which will study such proposals and recommend whether the Society should act upon them. The Committee may also submit its own proposals to the Society. After legislation has been introduced, the Standards of Practice and Legislation Study Committee will act in an advisory capacity to the Legislative Committee.

Legislative Review and Standards of Practice Committee may consider specific differences of opinion between Professional Surveyors, on standards of practice, or legislative rules, and regulations.

CONVENTION COMMITTEE

The Convention Committee shall select the date and location of the annual convention, and make arrangements for the facilities and program.

Members of the Convention Committee should include the President-elect, the Vice-president, and at least three other members appointed by the President.

The Committee members shall choose a chairperson from their membership.

NOMINATING COMMITTEE

A. The Nominating Committee shall present a slate of candidates for election as officers and directors of the Society. Their slate, together with a brief biographical sketch of each nominee, shall be presented at the regular fourth quarter Board of Directors meeting each year.

B. At the regular second calendar quarter Board Meeting each year, the Nominating Committee shall present a list of up to three potential candidates for appointment to each vacancy on the Board of Examiners.

LEGISLATIVE COMMITTEE

A. The Legislative Committee shall supervise the monitoring of legislative matters for issues of concern to the Society, and shall provide and oversee efforts in support of the Legislative proposals of the Society.

B. The Legislative Committee shall communicate regarding legislative and governmental activities to the Board of Directors and Society members.

Bylaw 13 Meetings

The Annual Meeting of the Society shall be held by the first weekend in May, or such time as approved by the Board of Directors.

Bylaw 14 Order of Business

Section 1. The order of business at meetings of the Board shall be determined by the President subject to approval of the Board.

Section 2. Robert's Rules of Order (revised) shall govern matters of parliamentary procedure of the Society.

Bylaw 15 Official Periodical

The Society shall publish an official periodical to be known as "THE WEST VIRGINIA SURVEYOR".

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