

West Virginia Board of Professional Surveyors
Minimum Standards for Boundary Surveys – Chapter 30, Article 13A, Section 26
Description/Report Requirements according to Subsections (g) (h) (i) (k) (l), (m), (n) and (o)
Effective: June 11, 2004

Description/Report Title: _____ **PS:** _____

Requirement	Met/Comments
(l) A description of survey shall be prepared for all boundary, partition and retracement surveys, except mortgage inspection surveys, and be provided to the client.	Yes No
(m) The following shall be included in a description of survey , when applicable:	
(1) Metes and bounds description or strip description, if applicable, of the property;	Yes No _____
(2) Point of beginning;	Yes No _____
(3) Call for monumentation, objects and adjoiners (h) (i) (k.7)	Yes No _____
(4) Length and direction of each line (g);	Yes No _____
(5) Radius, chord direction and distance and arc distance (g);	Yes No _____
(6) Lot and block numbers of partitions or subdivisions;	Yes No _____
(7) Area, acreage or square footage, of the property (g);	Yes No _____
(8) General Location Info (Watershed or Topographic);	Yes No _____
(9) Reference to the conveyance by which the current owner claims title, including the grantor, grantee, date and recording reference;	Yes No _____
(10) Reference to the accompanying plat;	Yes No _____
(11) District or municipality, county and state where the property is located;	Yes No _____
(12) Name of individual preparing the description	Yes No _____
• Surveyor's name, address, and license number (optional)	Yes No _____
• Surveyor's signature and seal (30-13A-19(c), 24(a))	Yes No _____
(n) Was a report of survey necessary based on all matters considered?	Yes No
(o) The report of survey shall include all unusual circumstances and how they were resolved:	
• Weight given to conflicting evidence	Yes No _____
• Weight given to encroachments, overlaps or gaps	Yes No _____
• Adjoiners contacted and information they supplied.	Yes No _____
• Surveyor's name, address, and license number (optional)	Yes No _____
• Surveyor's signature and seal (30-13A-19(c), 24(a))	Yes No _____

Complaint No: _____ : Reviewed by: _____ ; Date: ____ / ____ / 20 ____