

**West Virginia Board of Professional Surveyors**  
**Minimum Standards for Boundary Surveys – Chapter 30, Article 13A, Section 26**  
**Plat Requirements according to Subsections (h), (i), (j) and (k); 30-13A-25**  
**Effective: June 11, 2004**

**Plat Title:** \_\_\_\_\_ **PS:** \_\_\_\_\_

<b>Requirement</b>	<b>Met/Comments</b>
(j) Scale large enough to show significant details	Yes No _____
(k) The following information shall be shown on <b>plat</b> (of survey), when applicable:	
(1) North Arrow and basis of Bearings	Yes No _____
(2) Date of Survey	Yes No _____
(3) Direction and Distance <i>or</i> station and offset method for each boundary line (g)	Yes No _____
(4) General Location (Watershed or Topographic)	Yes No _____
(5) Ties to significant objects and monuments (h) (i) (k.7)	Yes No _____
(6) Evidence of possession on or near property line	Yes No _____
(7) Description of all monuments (natural and artificial):	
• Corner Monuments with caps, if app. (h) (i) (k.7)	Yes No _____
• Reference Monuments with caps, if app. (h) (i) (k.7)	Yes No _____
• Set or Found (k.7)	Yes No _____
• Minimum Diameter and Length (h)	Yes No _____
• Durable, Identifiable and Unique (h)	Yes No _____
(8) Outlined area of property and all significant parts, incl. streets, alleys and nonlotted areas of subdivision	Yes No _____
(9) Area, acreage or square footage, of subject boundary and significant reservations, easements, etc. (g)	Yes No _____
(10) Any overlaps and gaps in record lines, former deed or grant lines	Yes No _____
(11) Subdivision name, lot, block and plat reference	Yes No _____
(12) Tax map and parcel number of all tracts shown on plat	Yes No _____
(13) Name of current or past owners of subject property	Yes No _____
(14) Name of adjoining landowners	Yes No _____
(15) Current conveyance reference for subject property	Yes No _____
(16) Current conveyance reference for adjoining landowners	Yes No _____
(17) Name and location of any creeks, rivers or roads near property	Yes No _____
(18) Plat Title for reference when recording	Yes No _____
(19) District or municipality, county and state	Yes No _____
(20) Surveyor's name, address, license number, signature and seal (30-13A-19(c), 24(a))	Yes No _____

Complaint No.: \_\_\_\_\_; Reviewed by: \_\_\_\_\_; Date: \_\_\_\_ / \_\_\_\_ / 20 \_\_